



COWDEN-HERRICK C.U.S.D. #3A
P.O. Box 188
Cowden, IL 62422

Brett Boehm, High School Principal
 Phone: (217) 783-2125 Fax: (217) 783-2124

Tina Oldham, Elementary Principal
 Phone (618) 428-5223 Fax (618) 428- 5222

Seth Schuler, Superintendent
 Administration Office
 Phone (217) 783-2126

Rental Agreement
Cowden-Herrick Schools

 Name of Person or Group Date needed

 Purpose of Rental

I verify that I am at least 21 years of age and live within the boundary of the Cowden-Herrick School District. I accept full responsibility for care of school property and actions of individuals at the activity.

I further understand there is to be no alcohol, illegal drugs or use of tobacco products on the school premises.

Fees are based on rental of up to 4 hours or all day. There will be a \$50.00 deposit for clean up or damages. Payment and deposits must be made in advance of the rental. The \$50.00 deposit will be returned if the building and equipment are left in the same condition as when the building was rented.

The person or group further agrees to pay the replacement cost of anything that is broken, lost, or stolen. The facilities must be vacated by 10:00 P.M.

Fees:	4 hour	All day
_____ Gym	\$40.00	\$80.00
_____ Cafeteria	\$40.00	\$80.00
_____ Deposit	\$50.00	\$50.00
_____ Total		

 Signature of person responsible

 Date

Deposit returned-Date: _____

Signature: _____